



Dear Parents,

St. Paul's Christian School utilizes an automated payment processing system. The system allows secure, on-time tuition and fee payments to be made directly to your child's account. Your authorization as well as your account number and banking institution's routing number are necessary to perform this process. You may fill out the form, scan, and return via email or bring the completed form into the school office. **Attaching a voided check is highly recommended.**

AUTOMATED DEDUCTION DATES:

**September 1<sup>st</sup>, October 3<sup>rd</sup>, November 1<sup>st</sup>, December 1<sup>st</sup>, January 5<sup>th</sup>, February 1<sup>st</sup>, March 1<sup>st</sup>, April 3<sup>rd</sup>, May 1<sup>st</sup>.** There will also be one last deduction on May 18<sup>th</sup>. Please note this last draw will only be for the Lunch Buddy charges incurred in the month of May.

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Your Name

Child's Name

Phone #

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Bank or Credit Union Name

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Routing Transit Number

Account Number

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Authorized Signature

Date

You can also help us help others by allowing additional funds to be deducted from your account that will go into our Tuition Scholarship Fund. Any amount helps those in need.

I would like to contribute to the Tuition Scholarship Fund in the amount of \_\_\_\_\_ per month.

\_\_\_\_\_ initials.