

St. Paul's Christian School

October BOD Meeting Minutes

Thursday October 12, 2023

Members in Attendance: Heather Duncan, Amy Hill, Amber Gelner, Kelsie Costello, Krystle Frey, Denise Harbert, Christina Webb, Alise Williams, Emily Rassam, Kelly Roberts, Jessica Turley, Jeremy Knight, Courtney Miller

Meeting began with prayer at 8:45

Review of September Minutes

- Director Kim O'Connor discussed the financial report: The Net Loss of -\$41,216.30 is high due to the fact that 25% must go back to the staff in a non-payroll form; which had to be completed by September 30th - in the form of staff bonuses. Bonuses are dependent on the grants that the school receives.
- Kim also gave an update on campus improvements:
 1. Gates - Will be replaced within 5-6 weeks with industrial grade gates. (Key instead of code)
 2. Windows - Central Florida Windows presented the lowest cost bid of \$25,000 - Replacing the single pane windows in the classrooms with double pane.
 3. Roof - Replacement for the school with a bid of \$26,350
- Courtney Miller announced that there will be 5 Blink Cameras installed for security purposes, with the potential to have more installed based on donation of the cameras. The blink cameras run on an app - the cameras have motion sensors that send a notification to both Courtney and Kim's Phone. Signs will also be posted indicating the use of security cameras to deter unauthorized guests or activity.
- Heather Duncan explained that a few classrooms are left for sponsorship - the donation is tax deductible and can be paid online.
- Kim discussed enrollment - filling one 3 year old class spot, there are still 4 VPK slots and 5 Kindergarten slots available.
- Kim mentioned that there is a new internet network installed and will expand into the Library room.

Special Events:

1. Trunk or Treat - October 28 from 5-7
 - We need donations of Candy as well as Trunks for the event. A Flyer with a QR code for sign up is in the works.
 - Currently have 9 trunks signed up
 - Halloween Parade will be held October 31st in the morning as well as the halloween parties.

2. Open House Feast & Sing - November 27th
 - It was decided to combine the 2 events
 - A fun event where some of the kids dress up as turkeys, singing and a feast on the lawn, families get to see the kids classroom and their school work
 - This year we are using food trucks (BBQ, Mexican, Shaved Ice, Donut?) a percentage of the proceeds come back to the school.
 - PowerPoint on the church screen showing the agenda for the Open House?
3. Christmas Program - Dec 10 at 6pm?
 - Still planning the program
 - Discussion of a photo booth as a fundraising idea? Cookie bar, Hot Chocolate / Coffee bar.
- Fundraising - Discussed by Heather Duncan
 - Book Fair - Raised approximately \$4,300 giving the school \$1,000 to use at their discretion. Grand Pals day was a huge success for the book fair.
 - T-shirt Fundraiser - Open until October 17th. Purchasing them online with the QR Code has been easier than the paper form used in the past.
 - Yeti Cooler Fundraiser - A Yeti cooler has been donated, we still need other yeti items to put in the cooler for donations. Planning to have it ready to raffle for the Halloween Trunk or Treat event and draw on Halloween.
 - Poinsettia Fundraiser - (Nov 1st - 17th online) Plan to have a Table at the open house to help with fundraising.
 - Movie Under the stars - potentially having this event in January
 - Parents Night Out - Potentially Occurring in December and maybe February. Need to find people to work it.
- October 24th - Is Pink out day - For Breast Cancer Awareness - Decorate the school in pink, kids come to school dressed in pink

Meeting ended 9:25