

St. Paul's Christian School

September BOD Minutes

Thursday September 7, 2023

Members in attendance: Heather Duncan, Christina Sapp, Garrett Sapp, Jessica Turley, Denise Harbert, Jeremy Knight, Kelly Roberts, Sadie Fitzpatrick, Krystle Frey, Emily Rassam, Kelsie Costello, Amber Gelner, Courtney Miller, Kim O'Connor

Meeting Began with prayer at 8:45

Review of August Minutes

Directors report given by Kim O'Connor - Still have 2 available spots for VPK and 6 open spots for KDG, All other classrooms have waitlists.

Board received Financial Report- explained by Kim O'Connor - As of September 6, 2023 Account Balance is \$250,927.62. Kim discussed ARPA 2 which are grants given to the school (grants are used to make updates to the school - 25% is required to be given to the staff either through bonuses, stipend etc.) Discussion of the capability of acquiring other grants in the near future.

Courtney Miller - Assistant Director - informed the board that DCF made a surprise inspection visit last Friday. The Report is posted outside the office - DCF tends to make surprise visits every 3 months. She also discussed Sub- Teachers and that if anyone wished to volunteer as a Sub to sign up and fill out the necessary forms in the office.

We now have a complete Board Personnel Committee- Amber Gelner: President, Kelsie Costello Costello: Vice President, Melanie Green: Financial Advisor, Krystle Frey: Secretary.

Fundraising:

- Heather Duncan discussed the 2023 Spirit Shirts Fundraising - the sale ended on Sept 7th. 142 T-shirts were ordered with net proceeds approximating \$1,600.
- First Pizza Day is this Friday Sept 8th.
- Sponsors: Letters will be sent out to sponsors to invite them to be sponsors.(Sponsor options are Gold, Silver & Classroom Sponsors) Sponsors can get their business name and website on the school website. Sponsors can now donate online, rather than having to bring in a check.
- Grand Pals Day occurs on September 29th (during book fair) all students including ones on flex schedule can participate with a grandparent or special adult. They can have a special snack, take pictures together, visit the bookfair, and attend family chapel. It will be in the church garden/patio from 8-8:30 It was discussed that each class would

possibly make 2 crafts for both sides of the grandparents. It was also mentioned the possibility of selling any remaining t-shirts on grandpals day.

- Book Fair- Occuring September 25th-29 Before and After school. Volunteer signup to assist with the book fair(set up/run/tear down) has been sent out by Heather Duncan via email Signup Genius. Trying to reach a goal of \$3,400 in sales in order to receive cash rewards rather than Scholastic Bucks.

Teacher Representative - Jessica Turley was present to discuss how the beginning of the school was going and to address any questions or concerns that the teachers may have. School year has started off well even with a couple days off due to Hurricane Idalia. There was discussion about the Christmas sing event in regards to if the event was being held during the day or in the evening so that the teachers could plan their holiday parties accordingly - it was determined that the Christmas Sing Event will be held in the evening allowing teachers to host the parties during school time.

Trunk or Treat is going to be held Saturday October 28th from 5-7 - Candy? Last year over 400 people showed up for the event.

BOD of directors contact information was sent out via email to the committee by Heather Duncan.

The Hospitality Committee led by Amber Gelner - with the assistance of Samantha Bailey, Krystle Frey, and Kelly Roberts will discuss as it gets closer on decorating the school for the Fall Season. As well as look into what decorations are currently available at the school.

Meeting ended at 9:15