

St. Paul's Christian School

November BOD Meeting Minutes

Thursday November 9, 2023

Members in Attendance: Emily Rassam, Christina Sapp, Garrett Sapp, Amy Hill, Kelly Roberts, Lorrie Clark, Nancy Cassiey, Jeremy Knight, Amber Gelner, Kelsie Costello, Heather Duncan, Kim O'Connor, Courtney Miller, Krystle Frey, Christina Webb

Meeting began with prayer at 9:45

Financial Report- Director Kim O'Connor

- Net Loss of -\$28,670.12 as a result of School Improvements (Replacement of Roof, Windows, School Gate)
- Roof is scheduled to be replaced during the Thanksgiving Break
- Fundraising (Book Fair & Yeti Cooler) has earned approximately \$3,000

Directors Report - Kim O'Connor

- **Feast & Sing/Open House-** First year combining the Feast & Sing & Open House
 - 4 food Trucks (BBQ, Mexican, Shaved Ice, Donut) will be present, 10% of their proceeds will be coming back to the school
- **School Registration - Online**
 - Existing & Church Members - Jan 16th
 - Alumni (within 7 years) - Jan 22
 - Open - Jan 29th - Online starting at 8 AM

Assistant Directors Report - Courtney Miller

Next BOD meeting will be a Christmas Breakfast

Fundraising Report - Heather Duncan

- **Book Fair** - Best Scholastic Fair to date - The proceeds from the Fair allowed the school to receive Cash instead of Scholastic Bucks. It raised approximately \$4,300 giving the school \$1,000 to use at their discretion. Grand Pals day was a huge success for the book fair.
- **Yeti Cooler** - raised \$1,075 to be used at the schools discretion
- **Poinsettias** - (Nov 1st - 17th online) Last year's profits earned a little over \$1,400. Purchase 5 or more to receive a 10% discount. Plan to have a table at the open house to help with fundraising. Pick up will occur at the Fellowship hall on the Monday & Tuesday after Thanksgiving break.
- **Parents Night Out** - Email & Text Message sent out to notify parents about the opportunity. Dec 8 from 5- 8 \$20/child. 4 classrooms based on age group - 2 teachers/classroom. Discussion about reaching out to local restaurants about giving 10% proceeds to the school if parents went to the restaurant on Parents Night Out.
- **Basket Auction** - Occurring end of April. Every classroom sponsors a basket and comes up with a theme. Parents and local businesses donate items, gift certificates, experiences for the baskets. If people are interested in asking local businesses for

donations, Heather Duncan has a letter to give to the business to provide authenticity that it would be used for donation.

Presidents Report - Amber Gelner

- **Christmas Experience** - (Dec 10 at 6pm) Discussion of an email being sent out requesting volunteers to assist with set-up (Dec 8th around 9AM) & Tear Down (Dec 11)
 - 12 Artificial Green Trees with white lights of varying size are needed to use for the event. They can be returned to the person after the event if needed. We also need white Christmas lights as well.
- The Hospitality Crew will decorate the school for the Christmas Season after the Thanksgiving break. Amber will let the hospitality crew know what items the school already has to use for decor at a later date.

Meeting ends 9:20